



NHS Blood and Transplant - Safety, Health and Environment Risk and Inspections

Actions and documents sections will show after saving. For assistance with completing this form, please email DATIX Administrator.

Location

Centre	National (for Risk Assessment use only)
Directorate	Blood Supply
Dept/Area	National (for Risk Assessment use only)
On/Off Site	Off-site None - NHSBT Property
Location	Venue - inside

Type of Form Required and its Purpose

Form Required: General Risk Assessment

Select the correct form for your needs.
For risk assessments this should be in accordance with your training.

Is this a new risk assessment? Yes

Undertaken after 29th September 2015

Title: Cleaning and Touchpoint cleaning in Blood Donation

Reference Number: BD/HSW/draft

E.g. BD/RA/Gen/001 or D-HR-01

Identifier

This should summarise what you are assessing e.g. activity, process, workplace. If there are reference documents such as MPDs and SOPs then include the titles and numbers here.

Identifier: Cleaning in Blood Donation

What might occur? General and increased cleaning of work areas including chairs, door handles, microwave handles, urns, shared areas, packaging materials, roll cages, computer equipment and keyboards.

Cleaning blood/blood product spillages not included, these are covered in the National Blood Donation Risk Assessments

- Contact with Blood and Use of Gloves
- Spill Kit
- Clinical Waste

Please list all hazards

Please list all hazards

Chemical
Use of chemicals as cleaning products.

Biological
Exposure to biological fluids when cleaning.

Manual Handling
Stretching and bending to reach areas to clean.
Moving equipment or parts of equipment while cleaning.

Environment/Surroundings
Slip hazard from spilt cleaning products.
Trips/falls depending on level of housekeeping in some areas.

Documents

Created	Type	Description	ID
02/03/2021	Safety data sheet	Chemgene - Safety Data Sheet	29117
02/03/2021	Safety data sheet	Clinell - Safety Data Sheet	29116

Who is affected and how?

Who is affected ? Agency Worker
Contractor
Employee

How are they affected ? Contractor - All contractors could be involved in cleaning duties.

Best practice is to link with the specific hazards if all are not applicable. Employee - All employees could be involved in cleaning duties.

New and expectant mothers - All New and Expectant Mothers could be involved in cleaning duties.

Inherent Risk Grading

Inherent risk is an evaluation of the damage that could occur assuming there are no controls are in place or there is catastrophic failure of the controls. It is completed for the activity / assessment as a whole.

Inherent Risk
Red-Extreme
Orange-High
Yellow-Moderate
Green-Low

Likelihood	Impact				
	Negligible	Minor	Moderate	Major	Catastrophic
Almost Certain					
Likely					
Possible					
Unlikely					
Rare					

Rating (initial): Risk level (initial):

Controls in place

Best practice is to directly link the controls to the hazards they are reducing and to list them in order of preference according to the hierarchy of control i.e. eliminate, substitute, engineering controls, information, instruction (such as SOPs and SSW), training, supervision, health surveillance and Personal Protective Equipment (PPE).

Controls in place

E.G. "Gloves available to wear- YES"
 For COSHH assessments please consider other controls e.g. Health Surveillance.

First aider on sessions, mains running water available
 Advice followed from material safety datasheets provided on all cleaning products.
 All staff instructed in processes using Safety Data Sheets.
 National COSHH risk assessments carried out on all cleaning products.
 Instruction and information provided in preparation and use of cleaning products if applicable.
 Staff work under supervision during normal working hours
 Appropriate PPE available and used
 Accident and near miss reporting tool
 Occupational Health Services available for all staff
 All staff have manual handling training suitable for their work area

Final risk Grading

Residual risk is an evaluation of the damage that could occur after taking into account the effectiveness of current controls. It is completed for the activity / assessment as a whole.

Residual Risk

Red-Extreme
 Orange-High
 Yellow-Moderate
 Green-Low

Likelihood	Impact				
	Negligible	Minor	Moderate	Major	Catastrophic
Almost Certain					
Likely					
Possible					
Unlikely					
Rare					

Rating (current): Risk level (current):

Additional control measures to reduce risk

When adding actions they should be targeting the highest risk areas to help reduce the residual risk from the activity. Please note that you will have to save this record before the Actions section is enabled.

Actions

No actions.

Next Review due by

Frequency for review must be in line with MPD1090 - H&S Risk Management

Confirm review date (dd/MM/yyyy)

Performed by

Approval status

Current approval status Final approval

ID

Manager Details

E-mail communication

Use this section to e-mail between the risk assessor, manager and other interested parties regarding the risk assessment. This then provides an audit trail against the assessment.

Contacts

No Contacts

Linked Records

No Linked Records.

Notifications

Recipient Name	Recipient E-mail	Date/Time	Contact ID
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No notification e-mails sent