Common Issues Affecting Teams

The issue affecting the team	What will help	Page
Team Working Team work isn't as effective as it needs to be. Staff work well individually, but not collectively (i.e. as a team). Certain individual team members don't realise the impact the way they work has on others both inside and outside of the team	Let's agree how we are going to work together	13
	What we are here for? - A shared purpose	19
	How to form a team and keep it developing	23
	Why does this team exist? - Developing a mission statement	29
	Developing a Team Charter	35
	Managing Time Effectively	43
Conflict in the team My team are not getting on. Relationships between team members are not good or non existent. People are falling out and some don't speak to each other. I find it hard to challenge individuals – I don't like it.	Relationships and team dynamics (Transactional Analysis)	10
	Let's agree how we are going to work together	13
	How to give feedback (and receive it)	61
Team Meetings Team meetings are not as good as they could be. I struggle to manage and chair a team meeting – I'd like to become better at it.	How to have a great team meeting	127
Problem solving and decision making I ask for ideas to improve things but no ideas come. I want to improve the team's creativity. The team doesn't follow up what they say they'll do. Team members are not very flexible but I need them to be willing to do other jobs and duties.	Solving problems creatively	93
	Solutions and actions	103
	Reaching an Agreement (The Consensus Method)	79

The issue affecting the team	What will help	Page
Living with Change The team are unwilling to change or if we do change they drag their feet or make it hard. Some people struggle to let go of the past. How do I get them to move on?	Supporting the team through change	119
Personal Development Reviews not meeting the demands of change	How to run a great PDPR	131