

Team Assistant Availability and Tour Feedback Questionnaire

Name: Date:

Session attended:

We would therefore be grateful if you could take 10 minutes to complete this questionnaire about your availability and your feedback following the session tour.

About Your Availability

1. Are you available to work any day of the week (including weekends)?

Yes/No. If "No" please state the days you would be prepared to work

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2. Would you be prepared to work for part days, e.g. 3 hours from 4 pm to 7 pm?

Yes/No. If "No" please state minimum time period you would be prepared to work

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3. Would your preference be to work full days?

Yes/No. If "No" please state the length of time you would be prepared to work

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4. Do you have any plans, within the next 3 months, that would delay your start date?

Yes/No. If "Yes" please state below the dates you would not be available

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5. What is the minimum advanced notice you would require?

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6. Do you have access to your own transport if required to enable you to get to a session?

Yes/No

Your Feedback Following Session Tour

Please complete the following. The score is on a scale of 1 to 10 (10 being highly satisfied)

1. How satisfied were you overall with your tour?

Score:

2. How satisfied were you with the explanation of the role of the Team Assistant?

Score:

3. How satisfied were you with the delivery of the tour?

Score:

4. Please state the main learning points from the tour

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5. Please state how we could have improved your experience

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Please confirm that you understand the role of Team Assistant and working conditions by completing the questions below

6. I have had an opportunity to handle the blood bags and view the range of equipment used and I am satisfied that with training I would be comfortable handling blood bags and operating equipment

Yes/No

7. I understand that the team travels for long distances and I am able and willing to travel on NHSBT vehicles for an hour or more

Yes/No

8. I understand that there is a requirement on a daily basis to load and unload, assemble and dismantle equipment, including heavy objects (max 13 kgs) and I am willing and able to undertake this

Yes/No

9. I understand that this role will involve training, including mandatory training, health and safety, emergency planning etc. and I am willing to undertake this training

Yes/No

10. Having had the role and working conditions explained to me, I am happy with these and to continue with my application

Yes/No

Please note that reasonable adjustments will be considered.

Please state below if you have any queries regarding your tour

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***Thank you for completing this form
Please hand this form to your facilitator and if you answered "No" to any of the questions 6 to 10 please speak with them regarding your concerns***