

Donor Carer Recruitment Activities and Example Schedule

Activities and Timings

Activity	Time for each activity
Session Tour	30 min
Read Local info sheet	10 min
Completion of Feedback Questionnaire	10 min
Total	50 min
Interview	30 min

Note – candidates to be invited in pairs to attend for the tour and activities

Example Schedule for tour, activities and interviews to be held on same day

These can take place morning, afternoon and evening dependent on your teams availability and the session venue

Example for day

Candidate	Tour and Activities	Interview
Candidate 1	09.00 to 09.50	10.00
Candidate 2	09.00 to 09.50	10.30
Candidate 3	10.00 to 10.50	11.00
Candidate 4	10.00 to 10.50	11.30
Candidate 5	11.00 to 11.50	12.00
Candidate 6	11.00 to 11.50	12.30
Break	12.00 to 12.50	13.00
Candidate 7	13.00 to 13.50	14:00
Candidate 8	13.00 to 13.50	14.30

Example for afternoon and early evening

Candidate	Tour and Activities	Interview
Candidate 1	12.30 to 13.20	13.30
Candidate 2	12.30 to 13.20	14.00
Candidate 3	13.30 to 14.20	14.30
Candidate 4	13.30 to 14.20	15.00
Candidate 5	14.30 to 15.20	15.30
Candidate 6	14.30 to 15.20	16.00
Break	15.30 to 16.20	16.30
Candidate 7	16.30 to 17.20	17.30
Candidate 8	16.30 to 17.20	18.00